



# Boundary County Airport Board Minutes

**DATE:** 2/5/19 **TIME:** 5:30 PM **LOCATION:** AIRPORT PILOT'S LOUNGE

**PRESENT:** DON JORDAN, PAT GARDINER, MARK WEBER, BOB BLANFORD, JAY WAGES, CALEB DAVIS, TREY DAIL

**MANAGER:** DAVE PARKER

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## OLD BUSINESS

### Master Plan Update

Rick had not yet passed final approval, however he said the week of Feb. 4<sup>th</sup> the final draft would be sent to the FAA.

### New Board Member Recommendation to Commissioners: ACTION ITEM

Board reviewed Letters of Interest from Board Member applicants, and interviewed Caleb Davis who attended the meeting.

Pat Gardiner recommended Caleb Davis, Mark seconded, and the motion passed for his recommendation of appointment to the Board.

Mark Weber then recommended Rick Durden, Bob seconded, and the motion passed for his recommendation of appointment to the Board.

### Discuss Airport Standards and Commercial VS Non-Commercial Hangar Agreements: ACTION ITEM

Discussion continued from last month. Questions arose initially when personal hangars were being sub-leased. Sub-lessee is subject to the same conditions as the Lessee. Pat suggested that the County's Insurance coverage will determine definitions. Jay suggested sending hangar owners a notice that they need to comply with the contract; either hangar owner needs to have insurance to cover sub-lessees plane, or the sub-lessee needs to have their own insurance.

All members of the board said the prerogative is to protect the county, and also to make sure the individual cost to hangar owners and pilots remains low.

Airport Management is to check into the dollar cost to each lessee and sub-lessee for insurance coverage, types of insurance coverage for hangar owners, speak with a representative of ICRMP for their recommendation, and to inform the Commissioners of this research.

JAY MOTIONED TO TABLE DISCUSSION, DON SECONDED, MOTION PASSED TO TABLE

## NEW BUSINESS

### Report from Jay and Dave regarding meeting with commissioners on 1/29/19

Commissioners asked board to submit their recommendations for board members.

Jay and Dave discussed SRE costing in the neighborhood of \$350,000.00 and the County's cost would be between \$16,550.00 and \$23,500.00. SRE Building will require a Categorical Exclusion; Trey submitted paperwork to FAA, there will be a bid in early 2020 for Contractors to design and construct.

Jay and Dave discussed issues with the trees and powerlines near airport, and the acquisition of a small portion of the Howard Property.

Commissioners informed Jay and Dave about the sewer system, and directed the board to start thinking about long term effect to airport. Sewer System Settlement tanks are not going to be on airport property.

**Review Scope of Work from T-O Engineering**

Trey Dail of T-O discussed building standards design, Contractor bidding, and possible locations for SRE Building with the Airport Board. Scope of work will be passed on to Commissioners.

**Jay Wages and Don Jordan terms expire in February. Don and Jay are willing to renew their terms, motion passed unanimously.**

Meeting adjourned at 8:20 pm

Jay Wages is the next Host