



BOUNDARY COUNTY PARCEL DIVISION APPLICATION

P.O. Box 419, Bonners Ferry, Idaho 83805
Phone: (208) 267-7212

FILE #:

APPLICANT INFORMATION:

Landowner:		Phone:		Email:	
Mailing Address:		City:		State:	Zip:
Site Address:					
Parcel Number:		Section:	Township:	Range:	Acres:
Representative:		Phone:		Email:	

PROJECT DESCRIPTION: (CHECK APPROPRIATE BOX BELOW)

SIMPLE PARCEL DIVISION: A Simple Parcel Division (Section 20.4.2.) for an unplatted parcel division creating four or fewer parcels, each meeting or exceeding the density in the zone district in which it lies and each parcel having approved driveway approach from a county road or state highway.

PRIMITIVE PARCEL DIVISION: A Primitive Parcel Division (Section 20.4.3.): for an unplatted parcel division creating two parcels, each meeting minimum zoning district parcel size and having access from an existing private road displayed on a record of survey. Level of service or lack thereof shall also be disclosed on the record of survey.

Number of parcels proposed:		Largest parcel size:		Smallest parcel size:	
Water Service: <input type="checkbox"/> Well <input type="checkbox"/> Water Association/District:					
Sewer Service: <input type="checkbox"/> Bonners Ferry <input type="checkbox"/> Septic/drainfield <input type="checkbox"/> Community:					
Roads: <input type="checkbox"/> Existing public <input type="checkbox"/> Private <input type="checkbox"/> State highway <input type="checkbox"/> Idaho Department of Lands <input type="checkbox"/> Federal (USFS)					

TO BE COMPLETED BY COUNTY:

Zone District:	Overlay Zones:	<input type="checkbox"/> Airport <input type="checkbox"/> Flood	<input type="checkbox"/> Wetland <input type="checkbox"/> None	<input type="checkbox"/> Bonners Ferry ACI <input type="checkbox"/> Moyie Springs ACI	Received:
Floodplain:	Panel #:	Development Permit #:		Receipt #:	

REQUIREMENTS:

APPROVED DRIVEWAY: If access is from a County road or State highway, an authorized signature and/or approach permit number is required in the space provided.			
<input type="checkbox"/> COUNTY ROAD NAME:		ROAD & BRIDGE (SIGN):	
<input type="checkbox"/> STATE HIGHWAY:		ITD APPROACH PERMIT #:	
PRELIMINARY SURVEY	<input type="checkbox"/> YES	<input type="checkbox"/> NO	SURVEY CO:
TAXES CURRENT:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	BOUNDARY CO. TREASURER (SIGN/DATE):
WILL-SERVE LETTER	WATER: <input type="checkbox"/> YES <input type="checkbox"/> NO	SEWER: <input type="checkbox"/> YES <input type="checkbox"/> NO	ELECTRIC: <input type="checkbox"/> YES <input type="checkbox"/> NO

REQUIRED ATTACHMENTS:

APPLICATION CHECKLIST:			
COPY OF DEED:	<input type="checkbox"/> Attached	ACCESS & EASEMENT DOCUMENTS:	<input type="checkbox"/> Attached
PRELIMINARY SURVEY OR SKETCH:	<input type="checkbox"/> Attached	APPLICATION FEES:	<input type="checkbox"/> Attached
Sketch sufficient to depict dimensions and acreage of each parcel and any easements or rights of way encumbering the property.			

NOTE: This application does **NOT** perform the parcel division. Please review the following conditions of approval that list actions that must be taken to complete the division and the expiration dates.

Conditions of issuance:

1. A final record of survey shall be filed prior to conveyance of any parcels, pursuant to Section 20.8 of Ordinance 9B18LOV2.
2. Further division of parcels subject to the platting and standards of Section 20.4.2 of county land use code.
3. The permit shall expire unless conveyance documents with the property’s legal descriptions have been recorded with the Boundary County Recorder within 2 years of the date of approval. (Section 20.9)

Submit with application fees to:
 Boundary County Planning & Zoning
 P.O. Box 419
 Bonners Ferry, ID 83805

I hereby certify that all the information, statements, attachments, and exhibits submitted herewith are true to the best of my knowledge. I further grant permission to Boundary County employees and representatives, elected or appointed officials to enter upon the subject land to make examinations, post the property or review the premises relative to the processing of this application.

Name(s) of each owner, all lien holders, signatures of all parties showing approval of the partition of the property.	
NAME (1):	SIGNATURE:
NAME (2):	SIGNATURE:
NAME (3):	SIGNATURE:
NAME (4):	SIGNATURE: